

BLOXHAM PARISH COUNCIL

MONDAY 3 NOVEMBER 2025

Clerk & Responsible Financial Officer
Theresa Goss
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22 October 2025

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 3 November 2025 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

County Councillor/District Councillor David Hingley and District Councillors Gordon Blakeway and Rob Pattenden are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:05pm – 7:10pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:10pm – 7:15pm

4. **Parish Council Vacancies** – To consider an application for co-option onto the Parish Council.
(Application previously circulated)
7:10pm – 7:15pm

5. **Minutes** - To confirm the minutes of the meetings held on 6 October 2025. **(Attached)**
7:15pm – 7:20pm
6. **Matters Arising** - To discuss any issues arising from the minutes of 6 October 2025.
7:20pm – 7:25pm
7. **Chairman's Announcements**
 - Deeley Homes – Meeting with Deeley Homes to discuss their reserved matters application is being held on 12 November 2025.
 - Parish Liaison Meeting – Cherwell District Council's Parish Liaison Meeting is being held on Wednesday 12 November 2025 via Teams.**7:25pm – 7:30pm**
8. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:30pm – 7:40pm
9. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
7:40pm – 7:50pm
10. **Village Matters**
 - i) Flooding Working Group – To receive a report on the work of the Flooding Working Group.
 - ii) Traffic Calming Working Group – To receive a report on the work of the Traffic Calming Working Group.
 - iii) Remembrance Parade and Events – To discuss the village Remembrance Day Parade being held on Sunday 9 November 2025.
 - iv) David Tyrrell Recreation Ground – To receive a report from the meeting held with the Trustees on 20 October 2025 and discuss how the Parish Council can support the Trustees.**7:50pm – 8:15pm**
11. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
 - iii) Bloxham Neighbourhood Development Plan – To receive an update on the Draft Modified Bloxham Neighbourhood Plan. **(To follow)****8:15pm – 8:30pm**
12. **Parish Council Matters**
 - i) Rules for Public Participation at Parish Council Meetings – To confirm the rules for public participation at Parish Council meetings. **(To follow)**
 - ii) Parish Councillor Responsibilities – To confirm Parish Councillor responsibilities for 2025/2026. **(To follow)**
 - iii) Drop-In and Chat – To note that issues raised at the last session and that the next session is being held on Saturday 8 November 2025.
 - iv) Social Media – To discuss the Parish Council's Social Media accounts.**8:30pm – 8:40pm**

13. **Financial Matters**

i) Financial Matters

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**

ii) Budget Monitoring – To note the budget monitoring report for 2025/2026. **(Report to follow)**

iii) General, Ring-Fenced and Ear-Marked Reserves 2025/2026 – To note and approve the Parish Council's Reserves. **(Report to follow)**

iv) Members' Allowances Scheme 2025/2026 – To review the Members' Allowances Scheme for 2025/2026. **(Report to follow)**

8:40pm – 8:50pm

14. **Correspondence** – Items of correspondence will be circulated to members. **8:50pm – 8:55pm**

15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information.

8:55pm

16. **Quote for Lights at St Mary's Church** – To consider a quote for works to the lights at St Mary's Church. **(To follow)**

8:55pm – 9:00pm

17. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 1 December 2025
- Monday 5 January 2026
- Monday 2 February 2026
- Monday 2 March 2026

9:00pm

18. **Items for the Future Agendas/Items of Information**

- Parish Council Grants 2026/2027
- Budget and Precept 2026/2027
- Purchase of devices to monitor pollution levels

9:00pm

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.
Next Session: Saturday 8 November 2025**

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk